

## **APPEL D'OFFRES-i - VIA « I-SOURCING »**

### **No. 18-660474-A**

### **Maintenance of mechanical installations (HVAC) at the EUROCONTROL Maastricht UAC.**

Inspective, preventive and corrective maintenance of the following installations at the Maastricht UAC – The Netherlands:

- water installations
- natural gas installations
- heating installations
- ventilation installations
- cooling installations
- steam installations
- emergency power installations

### **EUROCONTROL**

The European Organisation for the Safety of Air Navigation (EUROCONTROL) was founded in 1960 by six States. It now has 41 Member States. EUROCONTROL's mission is to harmonise and integrate air navigation services in Europe, aiming at the creation of a uniform air traffic management (ATM) system for civil and military Users, in order to achieve the safe, secure, orderly, expeditious and economic flow of traffic throughout Europe, while minimising adverse environmental impact.

European  
Organisation for the  
Safety of  
Air Navigation

Organisation  
européenne pour la  
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### **Maastricht Upper Area Control Centre (MUAC)**

The Maastricht Upper Area Control Centre (MUAC) is part of the EUROCONTROL Agency and is tasked with the provision of Air Traffic Control (ATC) services to general air traffic in the upper airspace over Belgium and Luxembourg, and to general and operational air traffic in the upper airspace over the Netherlands and the north-western part of Germany.

Maastricht UAC is looking for an external Mechanical Contractor who is able to provide inspective, preventive and corrective maintenance of the mechanical installations (HVAC) at the Maastricht UAC premises.

### **Who should tender:**

Suppliers that are in position to offer and guarantee the services as described above.

### **Site visit:**

A site visit will be organised on Friday 30 August 2018, starting at 10h00. Attendance at the site visit is mandatory. ***Non-attendance will lead to exclusion from bidding.***

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**Closing date: 20 September 2018 at 15h00 CET (Local (Brussels) Time)**

### Point of Contact:

If you wish to receive the call for tenders please see the "important notice" below and if you have any other related questions, please contact:

Mrs N. CHARLES – CFI/AFS/FPR/PROC  
**e-mail:** [natascha.charles@eurocontrol.int](mailto:natascha.charles@eurocontrol.int)  
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AND

Mr R. BROERS– MAS/SSM/FIN/PROC  
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### IMPORTANT NOTICE

The full i-call for tenders documentation is in electronic format (.pdf).

If you wish to obtain the i-call for tenders documentation please read and follow carefully the instructions below:

1. **If you are already registered in the EUROCONTROL Supplier Portal, please send an e-mail to the Point of Contact mentioned above to get access to the documentation.**
2. **If you are not yet a EUROCONTROL supplier, please follow the 4-step process described on the following link:**

<http://www.eurocontrol.int/articles/supplier-portal-registration-procedure>

3. EUROCONTROL accepts no responsibility whatsoever for the completeness, accuracy and/or timeliness of the transmission of the electronic documents (nor for the electronic documents themselves).
4. Submission of tenders shall **be made electronically** and shall be exclusively made in strict accordance with the instructions given in the "NOTICE CONCERNING THE PRESENTATION OF TENDERS".
5. You may:
  - a) print out the documents;
  - b) forward the documents further on a strictly need to know basis (always fully acknowledging the source, i.e. EUROCONTROL), and
  - c) use print-outs of the electronic i-call for tenders documents for the submission of tenders (especially Form i-AF32CFT).

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6. You may not:
  - a) modify, edit and/or change the electronic documents other than to complete the required information and to sign/stamp the Tender Form;
  - b) transmit such documents to any third person who has no need to know them;
  - c) post such documents on any private or public website;
  - d) alter the originating source (EUROCONTROL) and or copyright signs etc., and
  - e) transmit the documents without indication of the source.
7. EUROCONTROL reserves the right not to send you the tender documentation, if your company is considered as incapable of submitting an offer to the i-call for tenders (size of the project, complexity etc.).

**An environmental notice:**

With a view to reduce the exponential growth of paper consumption, we would invite you only to print out electronic documents received and/or request paper copies of the price enquiry documentation if you are actually considering to submit a tender.