

ZULFIKARABAD DEVELOPMENT AUTHORITY



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EXPRESSION OF INTEREST

PROCUREMENT OF CONSULTANCY SERVICES FOR
ZULFIKARABAD CITY

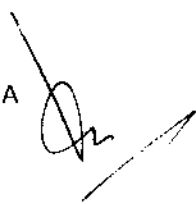
CONCEPTUAL MASTER PLANNING

_____ 2011

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INTRODUCTION

That the proposed city lies in the eco-sensitive costal belt of Sindh, along the four Talukas of Ketibundar, KharoChann, Shah Bundar and Jati, all in the District of Thatta.

This region possesses, other than ample sunny days, a steady breeze throughout the year, potentially making it ideal not only for installation of solar energy cells and wind turbines but the city should be fashioned to promote the cultural heritage and aspiration of its people. The mystic lure of Sindh could be made part of the overall concept for this new city, promoting global harmony and tolerance as taught by the Saints and Sufis of this land. The design of this new city should be based on; convenience for its inhabitants, maintainability of its infrastructure and sustainability of its features. Its proximity to the rural heart land of agriculture makes it potentially a market or trading place for fresh farm produce and the location on the coast provides it with an opportunity to be a market for sea food and could be its forte to move these products to Karachi and beyond. With this flow of natural produce to other market, the trend of products from those areas would also follow, making it a vibrant market place for the region.

Zulfikarabad's location is ripe for a new city, as all the classic ingredients for a city is already present, the significance of the proposed site is the presence of River Indus for a clean and natural supply of potable water as well as sea water. The natural features could be transformed into increasing the coast line many folds as value addition to land. With development of enhanced coastal frontage comes an opportunity to promote it as a venue for regular tourism. This focus on tourism could be further enhanced by making it a destiny for spot fishing and unique golf courses along the coast and may be a creation of a golfing island, just off shore.

The opportunity to develop a modern city keeping the cultural, environmental and economic strength intact, though challenging, should be attained, and an economic opportunity for our local labor, skills, talent, industry could be the very ingredient for economic revival of the region and can also be an integral part of its design and development proving commitment to conservation and with conservation comes an opportunity of luring eco-tourism.

The influx of foreign investment will follow as initial activity is pursued, leading to enhanced pace of activity and further flow investment.

SECTION - 1

EXPRESSION OF INTEREST

Procurement of Consultancy Services

The Zulfikarabad Development Authority intends to invite Expression of Interest (EOI) for short-listing / pre-qualification of / Procurement of Consultants in association or joint venture with local consultants. As scope of work defined approval of functions of Zulfikarabad City, Master Planning, as per SPPRA Rules-2010, Pakistan Council of Architect and town Planners (PCAT.P) and Pakistan Engineering Council (PEC) and Act for consultancy practice.

Interested firms having experience of City and regional planning preferably in the delta areas with modern planning techniques and infrastructure planning are invited to submit Expression of Interest (EOI) for the above assignment along with following information (in duplicate):

1. Copies of License of the local Consulting firm and associated with Pakistan Council of Architects & Town Planners (PCATP) and Pakistan Engineering Council (PEC) along with updated renewal, in relevant category.
2. In case of partnership firm copy of registered partnership deed among the partners.
3. Copy of Joint Venture Agreements or M.O.U. between Local/international & Local Consultants.
4. Name, Address, Phone, Fax and E-mail Address along with total postal and Telegraphic Address of registered head office and branch offices.
5. Curriculum Vitae (CV) of Principal, Proprietor, Managing Director, Partners and Directors including their individual registration from respective councils / institutions along with updated renewal.
6. Bank certificate and financial statement summary for the past 5 years.
7. National Tax Number of the firm along with proof of submission of last 5 years Income Tax Return.
8. Details of Consortium / Association, (Applicants may note that any consortium preferably may not comprise more than three (03) individual Firms).
9. List of related works of planning and Modern City preferably in the delta areas undertaken by the local/international and local firm with the following details:
 - a. Name of Project: Conceptual Master Planning
 - b. Name and address of the similar Consultancy Services rendered (i.e. pre-feasibility and / or feasibility study / detailed designs / tender documentation construction supervision etc) along with duration period.
10. List of relevant technical personnel with qualification in continuous employment with the firm / consortium / joint ventures for the last one year.
11. List of employees from sub-para 9 above committed on other projects.
12. Total personnel strength for the last Five (05) years.

13. List of litigations / blacklisting cases or actions, proposed by the Government, of the firm consortium / joint venture, if any, for the last 05 years with any organization. In case of no litigation and / or blacklisting history, the firm / consortium joint venture will provide affidavit duly endorsed by Notary Public on a stamp paper of Rs. 100/- otherwise submit details of such cases and their present status.
14. Consent to sign integrity pack with Zulfikarabad Development Authority.

Note:- All correspondence shall be done in English language.

Interested local/international firms along with their local counterparts who must be registered with PCATP and PEC with updated renewal in relevant categories are required to prepare their submission of proposal in line with the instructions contained in the EOI documents that can be obtained from the office of the Director Technical, ZDA situated at ZDA Office, Bahria complex-I, Ground Floor, M.T Khan Road, Karachi, Sindh Pakistan on payment of Rs. 3,000/- or USD 35/- (non refundable) in shape of bank draft or pay order from scheduled bank of Pakistan, in favor of "ZDA" on or before **April 15, 2011 before 11:00 a.m. (PST)**.

A pre-submission meeting is scheduled to be held on **April 18, 2011 at 11:00 a.m. (PST)** in the committee room of Director Technical, ZDA Office, Bahria Complex I, Ground Floor, Sindh, Karachi, Pakistan to answer queries / questions of the bidder to help / assist in the preparation of detailed submissions. Those interested in attending the pre-submission meeting are requested to kindly intimate in advance about their queries at on or before **April, 15, 2011**.

The EOI shall be submitted on or before **April 21, 2011 before 11:00 a.m. (PST)**.

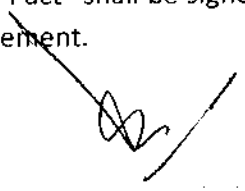
ZDA may reject all or any submissions at any time prior to the acceptance of submissions, subject to the relevant provisions of SPPRA Rules 2010.


MANAGING DIRECTOR
Zulfikarabad Development Authority

SECTION 2

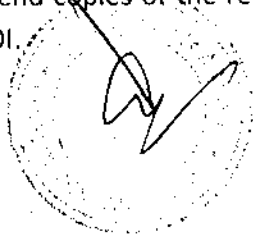
INFORMATION TO CONSULTANTS

2.1 INTRODUCTION

- 2.1.1 ZDA will Short list / Pre-Qualify Consultants, in accordance with the evaluation criteria given in this document.
- 2.1.2 The Consultants must familiarize themselves with local conditions and take them into account in preparing the EOI. The basic relevant information relating to the project is available and may be examined in the offices of the Director Technical, ZDA.
- 2.1.3 The ZDA will assist the Consultants in obtaining necessary information available with the authority, to carry out the services, and make available relevant project data and reports.
- 2.1.4 Please note that the expenditure of preparing the EOI including any visit to ZDA or the site is not reimbursable.
- 2.1.5 Consultants or any of their affiliates shall not be hired for any assignment, which, by its nature, may be in conflict with another assignment of the Consultants.
- 2.1.6 The Consultants shall observe the highest standards of ethics during the selection and execution of such contracts. In pursuance of the policy i.e.
- a. Corrupt practice means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the selection process or in contract execution, and fraudulent practice means a misrepresentation of facts in order to influence a selection process or the execution of a contract to the detriment of the ZDA, and includes collusive practices among Consultants (prior to or after submission of proposals) designed to establish prices at artificial, not-competitive levels and to deprive the ZDA of the benefits of free and open competition.
 - b. ZDA will reject an EOI for award if it determines that the firm recommended for short listing has engaged in corrupt or fraudulent activities in competing for the contract in question;
 - c. ZDA will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing the contract.
 - d. The "Integrity Pact" shall be signed by the firm/consortium at the time of Contract Agreement.
- 

2.2 DOCUMENTS COMPRISING THE PROPOSAL

2.2.1 The Consultants may request a clarification in respect of any of the documents at least 7 working days before the EOI submission date. Any request for clarification must be sent in writing by paper mail, cable, telex, facsimile, or electronic mail to the ZDA's address as indicated. The ZDA will respond by cable, telex, facsimile, or electronic mail to all invited Consultants and will send copies of the response to all invited Consultants who intend in submit EOI.



S/10/11/13

SCOPE OF WORKProcurement of Consultancy Services for**CONCEPTUAL MASTER PLANNING,****Basis:**

The Zulfikarabad Development Authority (ZDA) intends to appoint local/international consultants to provide the necessary Conceptual Master Planning as per detail scope of work.

THE SITE

The four Talukas covered are Ketibundar, KharoChann, Shah Bundar and Jati, all in the District of Thatta. (in acres.)

Sr. No.	Name of the Talukas	Land Under the Sea	Land Available	Total Land
1.	Ketibundar	89052-22	1088	90140-22
2.	KharoChann	167575-19	25696-25	193272-4
3.	Shah Bundar	535238-05	29989-10	565227-15
4.	Jati	175175-09	308537-14	483712-23
TOTAL				1332352-24

General:

The Consultants are to provide the necessary services for Zulfikarabad Development Authority as per detailed scope of work and are as follow

- I. Conceptual Master Planning
 - Pre-feasibility study
 - Preliminary Survey
 - Primary Data collection
 - Sectoral Planning
 - Re-settlement Issues
 - Expected Deliverables
- II. Development Phasing / Expansion
 - First Phase
 - Suggested Time Frame
 - Expected Deliverables
- III. Financial Analysis
 - Estimation of project costs
 - Revenues expected
 - Mode of finance

SECTION 4

INFORMATION TO BE SUBMITTED BY THE CONSULTANTS

4 A FIRM'S SPECIFIC EXPERIENCE IN RELEVANT FIELD

Relevant Services carried out in the last five years.

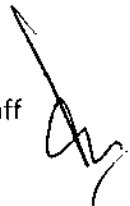
Using the format below, provide information on each reference assignment for which firm/entity, either individually as a corporate entity or as one of the major companies within a consortium was legally contracted.

(Use separate sheets if necessary in the same format but annexure should be avoided).

- Assignment Name
- Country
- Location within Country
- Professional staff provided by your Firm/entity (profits)
- Name of Client
- No. of staff
- Address:
- No. of staff – Months; duration of assignment
- Start Date (Month/Year)
- Completion Date (Month/Year)
- Approx, cost;
- Name of associated Consultants, if any

Number of Months of professional staff provided by associated Consultants

- Name of senior staff/Team Leader
- Description of the Project
- Description of Services Provided by Staff



4 B CURRICULUM VITAE (CV) FOR PROPOSED PROFESSIONAL STAFF

(Use separate sheets if necessary in the same format but annexure should be avoided).

Proposed Position for this project: _____

Name of Firm: _____

Name of Staff: _____

Profession: _____

Date of Birth: _____

Years with Firm / Entity: _____

Membership in Professional Societies: _____

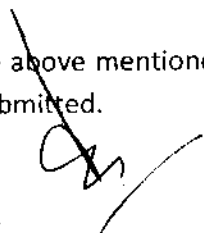
Detailed Tasks Assigned: _____

Key Qualifications: _____

Education: _____

NOTE:

1. Maximum Eight CV's of Key Personnel are to be submitted and five CV's of Technical Support Personnel are to be submitted.
2. For each CV submitted in addition to the above mentioned number of CV's the ZDA shall deduct 5 marks for each extra CV submitted.



Application Forms

1. Application Submission Form

(The covering letter is to be submitted by the prospective consultant or partner responsible for a joint venture, on appropriate company letterhead)

Date: _____

To.....
[name and address of the Procuring Agency]

Dear Sir,

Sub: Short listing for -----

1. The undersigned, being duly authorized to represent and act on behalf of apply to be short-listed for the project cited above and enclosed one (1) original (together with -----copies of our documents and declare the following:
 - (a) We have examined and have no reservations to the EOI Document, including Addenda No(s).....,
 - (b) We understand that you may cancel the prequalification process at any time and that you are not bound either to accept any application that you may receive or to invite the shortlisted applicants to bid for the assignment subject of this EOI, without incurring any liability to the Applicants.
 - (c) Proposals by applicants will be subject to verification of all information submitted for short listing at the time of bidding;
 - (d) Agency reserves the right to amend the scope and value of any contract under this project; in such event bids will only be called from shortlisted consultants who meet the revised requirements;
2. Your Agency and its authorized representatives may contact the following person(s) for further information², if needed;

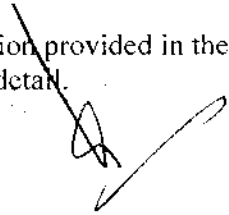
Person to be contacted:

Telephone:

3. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed:

Name:



2. Company's ProfileDate: -----
Assignment: -----

All individual firms and each partner of a joint venture applying for short listing are requested to complete the information in this form. Nationality information is also to be provided for foreign owners or applicants who are forming part of the Joint Ventures as required under the PEC/PCATP Bye-Laws as a Partnership/Joint Venture.

1.	Name of firm (legal): <i>(In case of Joint Venture (JV), legal name of each partner:</i>	
2.	Nature of Business: <i>(Whether the firm is a Corporation, Partnership, Trust etc.) (In case of Consortium; whether the Lead Consortium Member is a Corporation, Partnership, Trust etc.)</i>	
2.	Head Office Address:	
3.	Telephone Fax numbers: E-mail address:	
4.	Place of Incorporation/Registration: Year of incorporation/registration:	
5.	Applicant's authorized representative: Telephone Fax numbers: E-mail address:	
6.	<u>NATIONALITY OF OWNERS.</u>	
	Name:	Country:

3. Experience and Past Performance

Date: -----

Assignment: -----

(i) Details of Assignments/Contracts of Similar Nature and Complexity completed over latest 05 years.*Note. Use a separate sheet for each contract / Consultancy.*

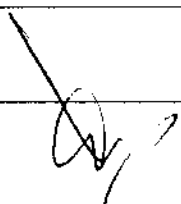
1.	Name of Contract:
	Country:
2.	Name of Zulfikarabad Development Authority (ZDA), Telephone and Fax Number:
3.	Zulfikarabad Development Authority (ZDA) Address:
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify / shortlist:.....
5.	Contract Role (Tick One): (a) Sole (b) Sub-partner (c) Partner in a Joint Venture
6.	Value of the total contract (in specified currencies) at completion, or at date of award for current contract: Currency..... Currency..... Currency.....
7.	Equivalent in Pak/Rs:
8.	Date of Award:
9.	Date of Completion:
10.	Specified Requirements:1

1 Approximate no. of major works should be indicated.

iii) Projects of similar nature and complexity in hand.

Applicants and each partner to an application should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which substantial Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.			
2.			
3.			
4.			
5.			

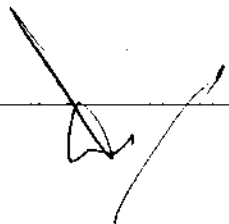


4. Key Personnel Qualification and Experience

(a) Academic Qualification

Bidders should provide the names of suitably qualified personnel to meet the specified requirements stated in *Evaluation and Qualification Criteria*. The data on their experience should be supplied using the Form below for each candidate.

1.	Title of Position:
	Name:
2.	Title of Position:
	Name:
3.	Title of Position:
	Name :
4	Title of Position:
	Name:



16 Experience

Position	
Personal Information	Name
	Date of birth
Professional qualifications	
Present employment	Name of employer
	Address of employer
	Telephone
	Contact (manager / personnel officer)
	Fax
	E-mail
Job title	Years with present employer

Summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

From	To	Company / Project / Position / Relevant technical and management experience

5. Financial Strength.

A. **Bankers Information:** *If necessary, use separate sheets to provide complete banker information.*

Banker	Name of banker	
	Address of banker	
	Telephone	Contact name and title
	Fax	Telex

B. **Financial Situation:** *(Summarize actual assets and liabilities in Pak Rupees (Equivalent at the current rate of exchange at the end of each year, for the previous five years). A copy of the audited balance sheets should be attached.*

Information from Balance Sheet/ Income Statement	Year 1:	Year 2:	Year 3:	Year 4:	Year 5:
1. Total Assets (TA)					
2. Total Liabilities (TL)					
3. Current Assets (CA)					
4. Current Liabilities (CL)					
5. Total Revenues (TR)					
6. Profits Before Taxes (PBT)					
7. Profits After Taxes (PAT)					

C. **Source of Financing:** Specific proposed sources of financing to meet the cash flow of the Project, net of current commitments.

No.	Source of financing	Amount
1		
2		
3		

Following formula will be used for evaluation: $\text{Min Cash Flow} = (10 \times \text{working capital}) - (30\% \text{ of current commitment}) + (\text{credit limit})$.

D. Annual turnover data

Year Amount and Currency Rupees in million

7. Litigation History

Applicants, including each of the partners of a joint venture, should provide information on any history of litigation or arbitration resulting from contracts executed in the last five years or currently under execute). A separate sheet should be used for each partner of joint venture. A consistent history (50% or more) of award against the Applicant or any partner of a joint venture may result in rejection of the application.

A. Decided Litigation.

Year	Award FOR or AGAINST Applicant	Name of client, cause of litigation, and matter in dispute	Disputed amount (current value Pak Rs. or US\$)

B: Pending Litigation. All pending litigation shall in total not represent more than fifty (50) % of the Applicant's net worth and shall be treated as resolved against the bidder.

Year	Matter in Dispute	Value of Pending Claim in Pak Rs. or US\$)	Value of Pending Claim as a Percentage of Net Worth

10116

EVALUATION CRITERIA

(Pre-qualification documents are not issued but technical score is assigned)

Conceptual Master Planning Zulfikarabad City

1. Zulfikarabad Development Authority (ZDA) *has* received funds from *Province/Federal/Loan/Grant /Self* for the Project/Scheme cited above with Scope, Estimated Cost and duration of project are as under:-

- (i) **Scope:** (Conceptual Master Planning).
- (ii) **Scheme/Project Period:** (06 Months)

2. **Eligibility:** Valid Registration of professional with Pakistan Council of Architect and town Planners (PCATP) and Pakistan Engineering Council (PEC) and/or *any other relevant professional body (as applicable) in relevant category and discipline is mandatory (Zulfikarabad Development Authority (ZDA) must mention relevant category, discipline and professional body);*

3. **Dead line of Submissions:** Applications are invited from interested firms for short listing. The application along with following documents must reach on the address mentioned herein below on or before *on April 21, 2011*. Request for Proposal (RFP) shall be issued to short listed consultants only.

4. **Required Documents:** It must include following details/documents and will be evaluated as per following Criteria and Sub criteria:-

(A) Company's Profile:

- (i) Name, address, telephone, fax numbers and e-mail address of firm;
- (ii) Ownership and Organizational Structure of the firm.
- (iii) Year of establishment;

(One Mark for every 05 years (the bench marking is the prerogative of the Zulfikarabad Development Authority (ZDA))

5 Mark

(B) Experience and past performance.

- (i) List of similar assignments with cost, under taken in the last 05 years;
(3 for each assignment) 15 Marks.
- (ii) List of assignments executed in similar geographical condition;
(3 for each assignment) 15 Marks.

Note:- Performance certificates of assignments /projects completed are to be attached.

(C) Key Personnel Qualification & Experience.

(a). **Academic qualification** Besides Minimum qualification criteria as mentioned in Clause/Item No.2 (As mentioned above) following is the criteria for basic and additional marks for pre-qualifications:

- | | |
|------------------------|------------|
| 1. Basic qualification | 05 Marks . |
| 2. Master. | 03 Marks. |
| 3. Ph. D | 02 Marks. |

30 Marks.

- (b). **Experience** *Number of similar assignments with length of experience be mentioned.*

30 Marks.

Note:- Brief CVs of maximum *three key personnel* be attached.

(D) Financial Strength.

- (i) Documentary evidence of financial position, bank statement or audited accounts of the last 05 years.
- (ii) Annual turnover of the last 05 years.
- (iii) Income tax return for the last 05 years.

5 Marks

(E) Any other information.

Details of dispute(s) / litigation or arbitration with client(s). A signed affidavit on non judicial stamp paper of Rs. 100 to be submitted showing that the firm/ consortium has never been blacklisted.

5. Evaluation Criteria:

- i. Applications with required documents attached shall be evaluated on the score obtained and firms obtaining 70% (*the range may be decided by the Zulfikarabad Development Authority (ZDA)*) and above score shall be short listed / qualified.
- ii. Applications of black listed firms shall not be considered;
- iii. Zulfikarabad Development Authority (ZDA) shall disqualify the applicant if, at any stage, it finds that the information submitted for qualification was either significantly inaccurate or incomplete.

Note:- Interested firms should address their inquiries and submit their applications to the following:-

The Director Technical,
Zulfikarabad Development Authority (ZDA),
Bahria complex-I, Ground Floor,
M.T Khan Road, Karachi,
Sindh Pakistan
Ph: +92-21-992-10578 and +92-21-992-10579
Fax: 99210582
Temporary Email: haleemk@gmail.com

6. Zulfikarabad Development Authority may add or delete any information / document(s) and reject all or any bid subject to the relevant provisions of Sindh Public Procurement Rules 2010.